

Christmas 2025 Pop up shop at North Down Museum #madeinAND

North Down Museum will be supporting local makers and crafters by providing an alternative opportunity to showcase their work for sale in the museum, offering a unique local shopping experience for our visitors in the lead up to Christmas.

How it will work

- You are advised to call in and see the proposed areas before submitting your application.
- Your allocated space will be like a small 'exhibition' which showcases your work. The galleries will not be manned, so your items must be able to be hung on our hanging system or placed within one of our display cases.
- Each item for sale must be priced & numbered by you, a price list and bio about you will be displayed at your exhibition space.
- Our staff will sell the items on your behalf, visitors will pay for their purchases at Museum reception. We will keep you informed re number of items sold.
- Payment to you for items sold will be after the exhibition is over.

What we will need from you.

- Completed application. Inc (a bit about you and list of your priced items for sale)
- Copy of current Public Liability Insurance.

Additional items to note.

- This Pop-up shop is on a sale or return basis.
- The 20% commission covers our credit card fees and staff time.
- The Museum does not accept liability for any damaged or stolen items.
- You will be given a timeslot to deliver your stock.
- Museum staff will create the display.
- If there are more applications than spaces available, there will be a selection process.
- Unsold items **must** be collected within 1 month of the end of the pop-up shop closing.
- There will be a "twilight meet the maker event" which you are welcome to attend/participate in.

Shortlisting criteria.

- The artist/crafter must either live in or have their business based in the Borough.
- Items for sale are made/crafted not bought in- (Made in AND is the slogan)
- Items will be at a price point of a Christmas market (priced to sell as a gift)
- The artist/crafter must provide a copy of public liability insurance.
- If the museum is oversubscribed, shortlisting criteria will be applied. This will include an assessment of the quality of the products and suitability to the museum space.

If you are successful.

- Ideally, your display items will be examples and copies/similar items may be supplied in a separate box. (e.g. if you are selling prints- One print could be framed and hung on the wall in your display space. Additional copies of the print can be placed in a box and stored.)
- Example artwork pieces must be framed or strung and be able to hang from the museum's hanging system.
- You will provide a completed delivery stock list and price of your items on our standard form only.

Stock will need to be delivered to the Museum on 13 & 14 November 2025 ONLY
Exhibition will run from Wednesday 19 November 2025 -Sunday 4 January 2026
(Opening times : Tues -Sat 10am-4:00pm, Sunday 12noon-4:00pm Closed Mondays)

I hope these answers any of your queries. If you would like to express your interest, complete the online application by 10 July 2025

I look forward to hearing from you.
Donna Wilson